

## IB Diploma Programme Admission Policy

Students who wish to enrol in the IB Diploma Programme at the International School of Bydgoszcz need to meet the requirements as outlined below:

### 1. Required documents

- completed application form and a picture of the applicant
- a copy of student's official school reports, Certificate of Attendance and Enrollment issued by a previous school from the last two school years
- a copy of any detailed specialist reports if Special Educational Needs are identified in the application.

### 2. Entrance requirements

All interested students, including current ISoB students are required to take entrance tests for mathematics (written) and English (written and oral).

Entrance tests are administered at ISoB in the second part of June. It is also possible to make individual arrangements with students who come to Bydgoszcz in August.

### 3. Subject choices

Students accepted into the full Diploma Programme are requested to indicate their subject preferences by completing the Subject Preferences Form. Each student must choose three subjects at Higher Level and three subjects at Standard Level - one subject from each of five groups (1 to 5), ensuring breadth of knowledge and understanding in their best language, additional languages, the social sciences, the experimental sciences and mathematics. Student may choose either an arts subject from group 6, or a second subject from groups 2-4. Students who want to take a subject at Higher Level must have at least *Good Grade* (dobry) on a certificate from the previous school (Grade 11 or equivalent of the first class of Liceum Ogólnokształcącego) and at least *Satisfactory Grade* (dostateczny) to take a subject at Standard Level. Having considered test results and certificates from previous schools ISoB will recommend an appropriate programme to each student.

#### *Core components*

The three core requirements of the DP: Creativity, Action, Service (CAS), Theory of Knowledge (TOK) and Extended Essay (EE) are compulsory for students following the Diploma Programme.

#### *Self-taught mother tongue*

Advice and support will be given to students whose mother tongue is other than the currently offered Languages A and who want to include their mother tongue in their subjects programme. ISoB assists parents in searching for suitable language teacher. Any additional costs (e.g. tutor's remuneration) are the sole responsibility of the parents/guardians. It is expected that external tutors will inform the DP Coordinator of the student's progress on a regular basis.

#### 4. Transfer students

ISoB accepts students who started the Diploma Programme at other IB schools on condition that ISoB currently offers the subjects they studied in their previous school. The transfer student needs to submit reports and/or a letter from their previous school which confirms that he/she was enrolled in the IB Diploma Programme. Students who wish to carry over any Internal Assessment tasks from their previous school need to ensure that all required IB forms have been completed and signed by their supervisors. All Group 4 lab works (including evidence of the Group 4 Project) must be documented and signed by the previous teachers.